



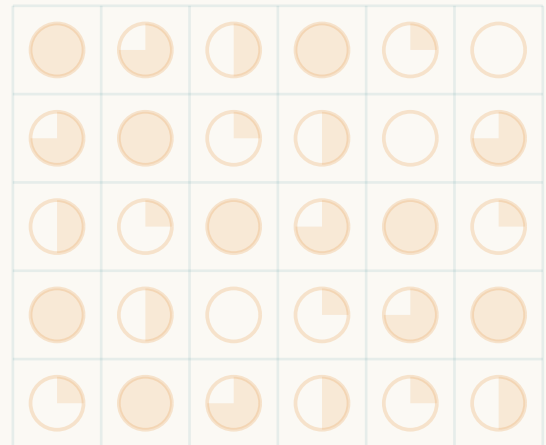
ARDENT WORKSHOP

AN ARDENT WORKSHOP PRODUCT

Free Volunteer Roster Starter

A clean sign-up sheet for one service — free from Ardent Workshop.

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Your free volunteer roster

The simplest way to organize a service is to know two things: which roles you need filled, and who's serving each. This free roster gives you a clean, owned sign-up sheet for one service or event — list the roles, set how many you need, and write in who's covering each.

How to use it

- 1 Open Volunteer-Roster-Starter.xlsx in Excel or Google Sheets.
- 2 Name your service, then edit the role list to match your organization.
- 3 Write in who's serving each role, and a backup where you have one. The ☐ marks roles that usually need a background check first.

READY FOR THE WHOLE PICTURE?

This starter rosters one service. The full Volunteer Skills & Scheduling Matrix adds the parts that save you the scramble: a readiness Skills Matrix showing who's actually trained for each role, a multi-service schedule that flags which services are still Short, a coverage-gaps recruiting list, clearance tracking, and four plain-English guides — one owned spreadsheet for Excel, Google Sheets, and LibreOffice. [Get the full Volunteer Skills & Scheduling Matrix >](#)

Free starter from Ardent Workshop. This is a record-keeping and scheduling template, not HR, legal, or safeguarding advice, and not a safeguarding policy. Which roles need a background check is set by your own policy and the law where you operate. The example roles are illustrative. Free to use; please don't resell or redistribute.