



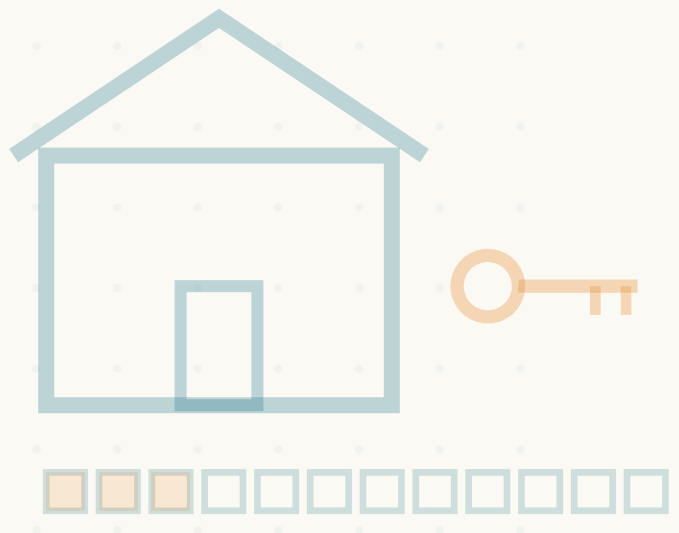
ARDENT WORKSHOP

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The New-Home Move-In Checklist

The ten things to do first, and who needs to know your new address.

Free from Ardent Workshop



TWO DATES, AND THE WHOLE FIRST YEAR SEQUENCES ITSELF.

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The ten things to do first

In this order. They are the ones that get harder fastest — because the rooms are still empty enough to move around in, and the seller still feels some obligation to answer a question. Both of those close within about a week.

- ☐ Find the main water shutoff, confirm it turns, and label it.
- ☐ Find the main breaker, and the gas shutoff with a wrench beside it.
- ☐ Test every smoke and CO alarm and read the manufacture date on each.
- ☐ Change the HVAC filter and write the size on the return grille in marker.
- ☐ Rekey or replace every exterior lock, and clear the garage remotes.
- ☐ Photograph every meter, and every exterior elevation of the house.
- ☐ Photograph every appliance data plate and every paint can label.
- ☐ Ask the seller, in writing, for manuals, keys, remotes, and who serviced what.
- ☐ Confirm utilities are on in your name from the closing date, not the move-in date.
- ☐ Put your two dates into the Setup Timeline tab, and let the rest schedule itself.

IF YOU READ ONE LINE

Find the main water shutoff, confirm it actually turns, and label it — before you unpack a single box. A valve that has not moved in fifteen years often will not, and discovering that during a burst supply line is the difference between a wet floor and a destroyed ceiling.

Who needs to know — worked example

The 10 highest-priority accounts — the ones with money, coverage, or a legal deadline attached. Filled in here with a clearly fictional example so you can see a finished page; the blank one is overleaf. Write down **where the account lives**, never the account number.

Done	Who to set up or tell	Where the account lives	Notes
☒	Electric utility Utilities	Utility web portal	Done
☒	Natural gas or propane Utilities	Utility web portal	Done
☒	Water and sewer Utilities	City services portal	Done
☒	Trash and recycling Utilities	City services portal	Done
☒	Internet and home phone Utilities	Provider app	Done
☐	Solar lease or power-purchase agreement Utilities		Not needed
☒	USPS mail forwarding Government	USPS account	Done
☐	Driver's license address Government		In progress
☐	Vehicle registration and title address Government		In progress
☐	Social Security or benefits office Government		Not needed

Who needs to know — your copy

Print it and tick them off as you go. Several carry real deadlines that vary by state and county — a license and a vehicle registration address commonly within ten to thirty days of moving. Confirm each one with the agency itself.

Done	Who to set up or tell	Where the account lives	Notes
☐	Electric utility Utilities		
☐	Natural gas or propane Utilities		
☐	Water and sewer Utilities		
☐	Trash and recycling Utilities		
☐	Internet and home phone Utilities		
☐	Solar lease or power-purchase agreement Utilities		
☐	USPS mail forwarding Government		
☐	Driver's license address Government		
☐	Vehicle registration and title address Government		
☐	Social Security or benefits office Government		

THIS IS THE FIRST WEEK. THE FIRST YEAR IS BIGGER.

This page is the top slice of the full binder — which sequences 60 tasks from before closing to month twelve off your two dates, stages 40 accounts across eight lead-time windows, computes every warranty expiration and registration deadline, and carries a maintenance calendar whose next due date keeps rolling forward for as long as you own the house. [See the full binder at ardentworkshop.com](https://ardentworkshop.com) ›