



ARDENT WORKSHOP

AN ARDENT WORKSHOP PRODUCT

Minor-Travel & Caregiver Consent

Two free fillable letters, each also shown filled in.

2 documents · free · no signup

General template — not legal advice.



Two letters, each shown twice

These are two of the household consent documents families reach for most often, and they are free. Each one appears twice: **blank and fillable**, so you can click a highlighted field and type your own details, and then **filled in for an invented family**, so you can see how much detail is enough before you write a word.

HOW TO FILL THEM IN

Open this PDF in a PDF reader and click any field highlighted in amber — they are real form fields, not pictures of blanks. Each is pre-filled with its own label, so select the label and type over it. If the fields will not click (some browser and phone viewers show PDFs flat), save the file and open it in the free Adobe Acrobat Reader, or print it and fill it in by hand. Then sign, keep a copy, and photograph it — a document nobody can produce at the counter has not done its job.

PLEASE READ

These are general templates, not legal advice, and downloading them does not create a lawyer-client relationship. Both letters let a named adult consent to medical care for a child when you cannot be reached — that temporary consent is what they are for, and it is as far as they go. Requirements differ by country and state and change over time: whether a clinic, a school, or a border officer will act on a letter, and whether it needs notarizing, is set where you live and where you are going, so check before you rely on one. Where parents are separated, a custody order may restrict travel and overrides what a letter says. Anything beyond temporary consent — guardianship, custody, ongoing medical decision-making, wills, or property title — needs a qualified professional.

What is in this free download

- **Minor Travel Consent Letter** — for a trip where a child is not with both legal parents. Blank, then filled in.
- **Caregiver & Childcare Authorization** — who may collect a child, and who may consent to routine and emergency care. Blank, then filled in.
- For each: what it is for, the mistakes people make most, and where your state may differ.

MINOR TRAVEL CONSENT LETTER

The letter a child needs when they travel with one parent, a grandparent, or a family friend.

A signed letter from the non-traveling parent or parents confirming that a child has permission to travel with the named adult, where they are going, and when they are due back. Airlines and border officers are trained to look twice at a child crossing a border without both parents, and this is the letter that answers the question before it becomes an interrogation at a check-in desk.

When to use it: Any trip where a child is not with both legal parents — a vacation with one parent, a week away with grandparents, a school or sports trip, or a flight with an aunt. Bring it for domestic trips too if the adult's surname differs from the child's.

Common mistakes to avoid:

- Signing it but not carrying it. A copy at home helps nobody at a check-in desk; the traveling adult needs the paper in the same folder as the passports.
- Vague dates and destination. "Somewhere in Mexico this summer" reads as evasive; the specific country, the return date, and where the child will be staying read as ordinary.
- Forgetting the non-traveling parent's contact details. An officer who wants to verify the letter needs a number they can actually call — that is the entire point of including one.

DO NOT DELETE THIS CLAUSE

The non-traveling parent's contact block in Section 5 — A consent letter that cannot be checked is worth very little at a border. The phone number and email are what turn the letter from an assertion into something verifiable.

YOUR STATE OR COUNTRY MAY DIFFER

Requirements are set by the destination country and the airline, not by your home state, and they change. Check the destination's embassy guidance and your airline's rules before you fly. Where parents are separated or divorced, a custody order may restrict international travel and may override what this letter says — read the order first, and get legal advice if it is unclear. If one parent is deceased or has no parental rights, carry the document that proves it rather than leaving the signature line blank.

FILL THIS ONE IN

CONSENT FOR A MINOR TO TRAVEL

I, _____, of _____, am a parent or legal guardian of the child named below. I give my consent for the child to travel with the accompanying adult named in this letter, on the trip described.

1. The Child

Full legal name as it appears on the passport: _____

Date of birth: _____. Passport number: _____, issued by _____.

2. The Accompanying Adult

Name: _____. Relationship to the child: _____.

Address: _____. Phone: _____. Passport or ID number: _____.

3. The Trip

Departing from _____ on _____, traveling to _____, and returning on _____.

While away, the child will be staying at _____.

4. What I Am Consenting To

I consent to the child traveling with the accompanying adult on the trip described above, including any connecting travel required to complete it.

If I cannot be reached, I authorize the accompanying adult to consent to medical, dental, and emergency treatment for the child during the trip. Travel or health insurance for the trip:

_____.

5. How to Reach Me

I can be contacted at any time during the trip:

Phone: _____. Email: _____.

Any official may contact me to confirm this consent.

The accompanying adult should carry the signed original, together with a copy of the child's birth certificate.

SIGNATURES**Consenting Parent or Guardian**

Name:

Signature:

Date:

Second Consenting Parent or Guardian (if applicable)

Name:

Signature:

Date:

Witness or Notary (if used)

Name:

Signature:

Date:

WORKED EXAMPLE

The same letter, filled in

The words **in amber** are the ones a parent typed; everything else is the template as it ships. Every name, address and number below is invented. Phone numbers use the 555-01xx range reserved for fiction.

CONSENT FOR A MINOR TO TRAVEL

I, **Daniel Raghunathan**, of **62 Weatherby Lane, Fairhaven, OR**, am a parent or legal guardian of the child named below. I give my consent for the child to travel with the accompanying adult named in this letter, on the trip described.

1. The Child

Full legal name as it appears on the passport: **Nikhil Arjun Raghunathan**

Date of birth: **March 4, 2017**. Passport number: **P-000-4471**, issued by **United States**.

2. The Accompanying Adult

Name: **Priya Raghunathan**. Relationship to the child: **mother**.

Address: **62 Weatherby Lane, Fairhaven, OR**. Phone: **(541) 555-0118**. Passport or ID number: **P-000-4468 (US passport)**.

3. The Trip

Departing from **Portland, Oregon** on **July 11, 2026**, traveling to **Lisbon, Portugal**, and returning on **July 26, 2026**.

While away, the child will be staying at **Rua do Cedro Claro 14, Lisboa; +351 21 000 0000**.

4. What I Am Consenting To

I consent to the child traveling with the accompanying adult on the trip described above, including any connecting travel required to complete it.

If I cannot be reached, I authorize the accompanying adult to consent to medical, dental, and emergency treatment for the child during the trip. Travel or health insurance for the trip: **Northwind Travel Cover, NT-882-1140**.

5. How to Reach Me

I can be contacted at any time during the trip:

Phone: **(541) 555-0119**. Email: **daniel.r@example.com**.

Any official may contact me to confirm this consent.

CAREGIVER & CHILDCARE AUTHORIZATION

Names who may collect your child and who may say yes to routine care while you are away.

A signed note from a parent or legal guardian saying that a named adult may look after a child for a stated period — collect them, supervise them, and authorize routine or emergency medical care if the parent cannot be reached. It is the document a grandparent needs when they take a grandchild to an urgent-care clinic, and the one a daycare wants on file before it releases a child to an aunt instead of a parent.

When to use it: Before any stretch where someone else is in charge: a weekend with grandparents, a week away for work, a summer with a relative, or a regular after-school arrangement with a neighbor.

Common mistakes to avoid:

- Writing it for the caregiver but never giving a copy to the people who actually have to act on it — the pediatrician's office, the school, the daycare. The letter only works where it is on file.
- Leaving out a way to reach you. Most clinics will try the parent first and treat the authorization as the fallback, so a phone number that is switched off abroad, with no second contact, stalls the whole thing.
- Giving it no end date. An open-ended authorization signed years ago invites the question of whether it is still current — and a stale one is easy for an office to refuse.

DO NOT DELETE THIS CLAUSE

Section 4 — Medical Care — The whole reason a clinic or school asks for this letter is to know whether the adult in front of them may consent to treatment. Without that clause it is a nice note about pickup and nothing more.

YOUR STATE OR COUNTRY MAY DIFFER

This is a temporary authorization, not guardianship or custody — it does not transfer parental rights and a court is not involved. Some states have their own statutory caregiver-authorization affidavit that unlocks more (school enrollment, for instance), and a few require notarization before a provider will rely on it. Longer arrangements, anything contested between parents, and anything touching custody need a lawyer.

FILL THIS ONE IN

CAREGIVER AND CHILDCARE AUTHORIZATION

I, _____, of _____, am the parent or legal guardian of the child or children named below. I am giving _____, of _____, reachable at _____, the authority set out in this document.

1. The Child or Children

This authorization covers the following child or children:

Child's full legal name	Date of birth	School or daycare

2. Period Covered

This authorization begins on _____ and ends on _____. I may end it sooner at any time by telling the caregiver in writing.

3. Day-to-Day Care and Collection

The caregiver may collect the child from school, daycare, or an activity, supervise them, take them on ordinary outings, and make the everyday decisions a parent would make about meals, bedtime, and routine.

I authorize schools, daycares, and activity providers to release the child to the caregiver on the strength of this document.

4. Medical Care

If I cannot be reached, the caregiver may consent on my behalf to medical, dental, and emergency care for the child, including examination, treatment, and — where a physician judges it necessary — hospital admission and anesthesia.

I ask that reasonable efforts be made to reach me first at _____, and then at _____ on _____.

Health insurance: _____, policy _____. Pediatrician: _____.

5. What the Caregiver Should Know

Allergies, medications, and conditions: .

Anything else the caregiver should know: .

6. Limits

This is a temporary authorization for care. It does not transfer legal guardianship or custody, and it does not give the caregiver authority over the child's finances, schooling decisions, or travel outside the country unless I have signed a separate document saying so.

I remain responsible for the costs of the child's care, including any medical costs incurred under this authorization.

Give a copy to the caregiver, the child's school or daycare, and the pediatrician's office. Keep the signed original yourself.

SIGNATURES

Parent or Legal Guardian

Name:

Signature:

Date:

Second Parent or Legal Guardian (if applicable)

Name:

Signature:

Date:

Caregiver (acknowledging the arrangement)

Name:

Signature:

Date:

WORKED EXAMPLE

The same letter, filled in

The words **in amber** are the ones a parent typed; everything else is the template as it ships. Every name, address and number below is invented. Phone numbers use the 555-01xx range reserved for fiction. Sections with no blanks to fill in are not repeated, so the numbering skips ahead.

CAREGIVER AND CHILDCARE AUTHORIZATION

I, **Priya Raghunathan**, of **62 Weatherby Lane, Fairhaven, OR**, am the parent or legal guardian of the child or children named below. I am giving **Eleanor Raghunathan (grandmother)**, of **9 Harlow Street, Fairhaven, OR**, reachable at **(541) 555-0142**, the authority set out in this document.

1. The Child or Children

Child's full legal name	Date of birth	School or daycare
Nikhil Raghunathan	March 4, 2017	Weatherby Elementary
Asha Raghunathan	November 19, 2020	Little Cedars Daycare

2. Period Covered

This authorization begins on **June 8, 2026** and ends on **June 22, 2026**. I may end it sooner at any time by telling the caregiver in writing.

4. Medical Care

If I cannot be reached, the caregiver may consent on my behalf to medical, dental, and emergency care for the child, including examination, treatment, and — where a physician judges it necessary — hospital admission and anesthesia.

I ask that reasonable efforts be made to reach me first at **(541) 555-0118**, and then at **Daniel Raghunathan (father)** on **(541) 555-0119**.

Health insurance: **Cascade Family Health**, policy **CFH-4471-08**. Pediatrician: **Dr. Amara Boateng, Alder Row Pediatrics, (541) 555-0155**.

5. What the Caregiver Should Know

Allergies, medications, and conditions: **Nikhil: peanut allergy — carries an epinephrine auto-injector in the front pocket of the blue backpack. Use it, then call 911. Asha: none.**

Anything else the caregiver should know: **Nikhil swims Tuesdays at 4pm; the pass is in the kitchen drawer. Neither child may be collected by anyone not named here.**

These are 2 of 13

The other eleven cover the rest of a household decade: a school and activity emergency authorization, a pet care and veterinary authorization with a written spending limit, a house-sitter and key-holder agreement, a room rental agreement, a bill of sale, a personal loan agreement with a repayment schedule, a borrowed-item note, a shared purchase note, a moving and delivery damage claim, a notice of cancellation, and a household signing log.

THE FULL PACK

The **Everyday Household Legal & Authorization Template Pack** adds a printable router that maps 35 real household moments to the document that covers each, a 40-page guide giving every document its own page, and an editable Word version of all thirteen alongside the fillable PDFs. [See it at ardentworkshop.com](https://ardentworkshop.com) › One purchase you keep — files on your own drive, not a template page that changes, gets gated, or quietly disappears.

ONE LAST REMINDER

These are general templates, not legal advice, and downloading them does not create a lawyer-client relationship. Both letters let a named adult consent to medical care for a child when you cannot be reached — that temporary consent is what they are for, and it is as far as they go. Requirements differ by country and state and change over time: whether a clinic, a school, or a border officer will act on a letter, and whether it needs notarizing, is set where you live and where you are going, so check before you rely on one. Where parents are separated, a custody order may restrict travel and overrides what a letter says. Anything beyond temporary consent — guardianship, custody, ongoing medical decision-making, wills, or property title — needs a qualified professional.

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